



The Acorns Primary  
& Nursery School  
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Executive Headteacher  
Mrs Hannah Broom BA(Hons) NPQH

Wednesday 13<sup>th</sup> October 2021

Dear Parents / Carers,

I hope you are all well and that your little ones have settled in to their first half term at The Acorns. They have been an absolute pleasure to get to know so far.

I am writing to update you on the staffing in Reception for Autumn Term 2 (November and December). As you will know from your meetings back in July 2021, Miss Colville is leaving us next Friday, 22<sup>nd</sup> October, to take up a new position working for The Samaritans. I am sure you will join me in wishing her every success with her new venture.

Miss Ward will be taking over responsibility for the class, but is unable to do so on a full-time basis until Christmas. Therefore, for Autumn Term 2, Mrs Walker, who already works across both Reception classes, will be taking the class in place of Miss Colville. Miss Ward will be in school each week, however, and will get to know you and your children in preparation. We felt that this was the best way of ensuring the children have the stability of a familiar adult leading their learning at all times.

In order to ensure there is appropriate staff support in Reception, we will be appointing another Teaching Assistant for this half term also. Miss Platt, Mrs Walker, Miss Herbert and Mrs Dalmeny will continue to work tirelessly for your children, with the support of our EYFS Lead, Mrs Leslie and the senior managers of the school; myself, Mr Painter and Mrs Bentley.

To aid transition, Mrs Walker will be accompanying Miss Colville at the parent's evening appointments tonight and tomorrow night. If you have any questions about these temporary changes, please do not hesitate to get in touch with me.

Kind regards,

Mrs H Broom  
Executive Headteacher